

Appointment of Two Councillors

(adopted by Council in September 2004, modified December 2007)

Background

In March, 2004, ATEM's constitution was changed after a referendum of members, to alter the composition of Council. Specifically, where there used to be two Councillors elected by all members for two-year staggered terms, the Constitution now indicates that there will be:

Two Councillors, who will be co-opted by Council on two-year, staggered terms

Procedure

1. In November of each year, the Executive is to consider the terms of Councillors, and confirm which member's term is due to expire. At this time, ATEM Secretariat will seek advice whether the outgoing Councillor wishes to be considered for renomination.
2. The Executive will review the skills and tasks of the existing membership of the Council Executive and consider the skills that may be needed from coopted Councillors for the following period.
3. The Executive will draw up a short paper listing the skills, experience, and tasks envisaged for the vacant Councillor position.
4. Regional Chairs, through the Secretariat, are advised of the identified needs and are invited to make a confidential nomination for the position to be filled. It should be stressed that there is no compulsion for each Region to make a nomination. The advice to Regions will include whether the outgoing Councillor is prepared to be renominated. The Executive of Council may also provide a nomination.
5. The nominations should be supported by a short statement of "why this person?" which would indicate how the nominee meets the criteria listed. The nominee must have given his/her consent to the nomination, it being up to the nominator to confirm that this has been provided.
6. The full confidential list with the supporting material, plus the job description, skills and experience required, as originally sent to Branch Presidents, is to be put on the agenda for March Council, and a vote taken to select which nominee to coopt. In the event that there are no nominations, Council shall delegate to the Executive the power to coopt a member for the term in question.
7. Casual vacancies are to be filled by the Council appointment, per clause 7 of the Constitution.