

Minutes of the ANNUAL GENERAL MEETING held at Victoria University of Wellington on Tuesday 6 July 2004 at 12.00pm

Present:

Susan Cauchi, Pat Cumming, Penny Fenwick, Elly Finnerty, Terry Fulljames, Reuben Grace, Tom Gregg, Bob Hall, Yvonne Hawke, Toni Hodge, Lyn Hood, Ali Hughes, Tamsin Kingston, Jeff Long, Vanessa North, Lorraine Parker, Gene Potae, Carol Poulter, Hazel Purre, Janet Rattle, Shona Ramsay, Jenny Robbins, Tony Stevely, Martin Taylor, Ruth Taylor, Neil Voyce, Anne Walker, Elizabeth Warde, Karen White, Trevor Williams, Pam Wyse. Ginny Ferguson (Chair)

Giles Pickford (observer)

Apologies:

Maureen Reid, Brenda Markham, Peter Wills

- 1. Welcome and overview:** President Ginny Ferguson welcomed members to the meeting.
- 2. Minutes:** The minutes of the 2003 Annual General Meeting held at Auckland University of Technology on Tuesday 1 July 2003 were tabled. There was one amendment noted which was to add Carol Poulter to the list of apologies. With this amendment the minutes were confirmed.
- 3. President's report:** Ginny Ferguson spoke to her tabled report. The report covered both national and regional activities undertaken over the past 12 months. It also noted a number of changes to NZ Branch executive personnel, including the resignation of Vanessa North as one of the VP, and of Jennie Robbins and Terry Fulljames as regional representatives.

The President's Annual Report was received.

- 4. Financial Statement for year ended 30 April 2003:** Treasurer Jeff Long tabled the financial statement and noted that a surplus had been achieved from the Auckland 2003 conference which had improved the expected balance.

Concern was expressed about the amount of Council levy paid over by the branch. However it was noted that the NZ Branch is a part of the joint international organisation, and that it was right that the bulk of the funds were held centrally. Tom Gregg noted the continuing problems of transferring funds to the central account and the issues which this can raise. This is an ongoing topic at ATEM Council level.

The Financial Statement was received. Proposed: Jeff Long; seconded: Tom Gregg.

- 5. Budget for 2004/2005:** The budget was tabled and approved.

Proposed: Jeff Long; seconded: Shona Ramsay.

- 6. Appointment of Auditor:** The re-appointment of Ainger Tomlin as auditors was confirmed.

Proposed: Jeff Long; seconded: Toni Hodge.

- 7. Election of NZ Branch Executive:**

The following members were elected as regional representatives

Northland/Auckland - Maureen Reid

8. NZ Branch constitution:

There were a number of issues discussed which have an effect on the NZ Branch constitution.

- a. Request to extend the tenure of the Branch Executive to two years, and to introduce a rolling cycle of elections beginning 2005 with Yr A.

Year A - President, Treasurer, Regions 1, 3 and 5

Year B - Vice President/s, Secretary, Regions 2, 4 and 6

If any member of the Executive resigns in the interim period, an election will be held for that position.

It was confirmed that the Secretary's role was an elected position, and therefore should be part of this cycle.

Proposed: Ginny Ferguson; seconded: Tom Gregg

This will now go to the ATEM Council as a recommendation from the NZ Branch.

- b. To consider whether the NZ Branch should have 1 or 2 Vice Presidents, following the resignation of Vanessa North.

It was suggested that it might be better to change to allow up to 2 Vice Presidents, with the discretion left with the Branch executive. (This is the status quo)

After discussions about what was permitted under the current constitution, it was proposed that the NZ Branch Executive was empowered to review the constitution, and make a recommendation to the ATEM Council.

Proposed: Tom Gregg; seconded: Ginny Ferguson

- c. To consider the appointment of a Maori representative onto the NZ Branch Executive.

It was requested that the Branch consider the appointment of a Maori representative onto the Executive. There was discussion on the best way to establish this role, and it was agreed that there would be a small working group set up to determine a process with a view to establishing a Maori representative position on the NZ Branch Executive.

Proposed: Yvonne Hawke; seconded; Martin Taylor

The Meeting closed at 12.55pm.