

Association for Tertiary Education Management Inc
ABN 72 682 233 729

Unconfirmed Minutes: Executive Committee Meeting

Minutes of a meeting of the ATEM Executive Committee held on Tuesday 27 September 2005 at 9.00 am in the Executive Board Room, Perth Convention and Exhibition Centre.

1. Apologies

Apologies were received from C@L Ion Wallace.

2. Minutes

The Minutes of the meeting held on 19 May 2005 were confirmed subject to Margie Cole being deleted from the attendance list and recorded as an apology.

3. Business Arising from the Minutes

3.1. AVCC Collaboration

The Committee discussed VP Margie Cole's report and noted some of the difficulties experienced in the first pilot course in Darwin. It agreed that the second pilot course in Perth needed to be completed before any conclusive findings could be made.

3.2 FMAC

VP Richard Easter discussed the various concepts initiated by FMAC as summarised in the Council Agenda and the Action Sheet. Advice from Moore Stephens on ATEM's tax status was also discussed and it was agreed that ATEM should appoint Moore Stephens as its tax agent and FMAC should investigate the process of ATEM self-assessing itself as a public education provider. VP Richard Easter is to report on the options that arise out of this investigation at the May meeting of Council.

3.3 Advertising in the job vacancies page.

Giles Pickford reported that this idea has not attracted the interest of two furniture removalists. However, Seek.com had made a offer. The Executive Committee decided that an acceptable price for this space would be a\n annual donation of \$1,000 to the ATEM Foundation.

3.4 Callista Sponsored Award

The Executive noted that there has been no response from Callista to the concept of a travel grant to the ACCRAO Conference.

3.5 ATEM Action Sheet

The President led a discussion of progress in the ATEM Action Sheet. It was noted that items 7 and 17 needed attention.

3.6 NIACE Promotion

Toni Hodge reported that NIACE had ceased being interested in this concept.

4. Overview of Council Agenda

The President led a discussion of the various Council Agenda items.

GP 28/8/05

Distribution

Tom Gregg, President

Richard Easter, Vice President

Margie Cole, Vice-President

Neil Voyce, Association Treasurer

Toni Hodge, Association Secretary

Ion Wallace, Councillor at Large

Giles Pickford and Peter Scardoni, Association Secretariat